

CONFIDENTIAL

27 December 1946

TO: [REDACTED] Ass't. Exec. Officer for Personnel  
FROM: [REDACTED] Acting Chief, TRB  
SUBJECT: Personnel Requirements

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1. Although final approval for the T/O of TRB has not yet been granted, [REDACTED] has told me that I should attempt to build up the staff of TRB to a total strength of [REDACTED] the number approved by ADSO. The statement of personnel needs that follows is in accord with this total.

2. Staff Training Division Requirement: 3 Instructors

General qualifications:

- a. Overseas service - preferably with OSS-CGU.
- b. Experience in intelligence or counter-intelligence (CIC, G-2, or ONI background acceptable)
- c. Teaching experience (College teachers of political science, government, history, or economics are preferred).
- d. Languages - not essential, but would insure greatest use to this organization if men have command of Russian, Spanish, German, or French.
- e. 25-35 years of age.
- f. Salary range: CAF-9 - CAF-11 (If exceptionally qualified, CAF-12).

Specific Qualifications:

- a. One of the three instructors should be well grounded in Latin American affairs.
- b. One of the instructors need not have previous experience in intelligence work or overseas service, provided that he has a solid academic background in economics or political science.

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NO CHANGE in Class. ☒ 5

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Class. CHANGED TO: TS S 0

DDA Memo, 4 Apr 77

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3. Covert Training Division Requirements: 1 Instructor.

a. Should have the general qualifications as outlined above for Staff Training.

b. In addition, this vacancy must be filled by a man with field operating experience, preferably in Europe. We hope that an OSO man back from the field can be assigned to TRB for his domestic tour of duty. However, this man must be prepared to travel considerably in the U. S.

c. Salary range - CAF-11 - CAF-12.

4. Appraisal Division Requirements: 1 Psychiatrist

a. [REDACTED] has given his oral approval to our starting now to find a replacement for [REDACTED], who will be eligible for discharge between now and 30 June 1947. Since [REDACTED] is the only psychiatrist now on our staff, it is necessary to replace him with another qualified psychiatrist if possible. The proposed TRB T/O calls for a P-6 for this position.

b. It is assumed that the authorization previously given [REDACTED] to recruit members of his staff still is in effect. It is further assumed, in accordance with [REDACTED] oral approval, that a replacement for [REDACTED] would, if found, report for duty well in advance of [REDACTED] departure.

5. Additional Personnel Required: 1 Clerk-Steno (CAF-5)

a. One Clerk-Steno (CAF-5) is allowed under the proposed T/O. She would be assigned to the Acting Chief, TRB, and would perform secretarial duties for the Acting Chief, and for the Staff of the Covert Training Division.

b. This position has been vacant since 1 September and, despite frequent written and oral requests, remains vacant. It is urged that this position be given the highest possible priority.

6. Total requirements:

Staff Training Divisions:	3 Instructors
Covert Training Divisions:	1 Instructor
Appraisal Divisions:	1 Psychiatrist
Acting Chief's Office:	1 Clerk-Steno.
Totals:	6 (4 Instructors, 1 Psychiatrist, 1 Clerk-Steno)

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